



International  
**Quidditch**  
Association

**IQA Board of Trustees meeting minutes**

**Saturday, September 25, 2021**

**13:00 UTC - 13:40 UTC**

**Minutes: Rahel Liviero**

## Attendance

### Voting members

- Alberto Coronado (Trustee)
- Borja Arbosa (Trustee, Treasurer)
- Italia Valera (Trustee)
- Kym Couch (Trustee)
- Rahel Liviero (Trustee, Chair)
- Pauline Raes (Trustee, Secretary) (Events & Membership Services Director) (joined: 13:15)
- Jamie Turbet (Communications & Technology Director)

### Executives

- Jamie Turbet (Communications & Technology Director)
- *Pauline Raes (Trustee, Secretary) (Events & Membership Services Director) (joined: 13:15)*

### Apologies

- Betsy Lewin-Leigh (Trustee, Secretary)
- Toni Zimpel (Trustee, Vice-Chair)
- Aaron Carroll (Human Resources & Operations Director)
- Keegan Remy-Miller (Gameplay Director)

# Agenda

<b>Attendance</b>	<b>1</b>
Voting members	1
Executives	1
Apologies	1
<b>Agenda</b>	<b>2</b>
Confirm Agenda	2
<b>Review conflicts of interest</b>	<b>2</b>
<b>Committee Updates</b>	<b>2</b>
<b>Membership fee proposal</b>	<b>3</b>
<b>Full membership application Peru</b>	<b>4</b>
<b>Separate roles and communication</b>	<b>4</b>
<b>IQA Special Assembly preparation</b>	<b>5</b>
<b>Other Business</b>	<b>5</b>

## Confirm Agenda

## Review conflicts of interest

No updates.

## Committee Updates

### **External Outreach and Partnerships Committee**

*Alberto - Betsy - Chris - Pauline - Toni*

No update.

### **Finance Committee**

*Borja - Alberto - Chris - Kym - Rahel*

Membership Fees for 2021, will be discussed later in this meeting. Budget has to be discussed, Borja has been working on it. Reach out to Argentina and Chile in order to find a way to pay their past fees. Update on the credit card situation. Revolut declined a business account because they do not offer their services to nonprofits. Rahel and Aaron are looking into separate debit card directly connected to the bank accounts with limits to spend. Borja suggests PayPal, they apparently also have a card. Kym confirms that

information. Alberto says that the costs are quite high. Rahel will check the paypal with Aaron.

#### **Harassment Complaints Committee**

*Kym - Betsy*

No open cases.

#### **NGB Concerns Committee**

*Pauline - Betsy - Chris - Italia - Toni*

One case. Italia is not involved because of conflict of interest.

#### **Non-Profit Status Committee**

*Alberto - Kym*

Alberto called the Delaware office several times. Alberto filed several additional documents.

Alberto will call the office to confirm the arrival. After that we have to wait for the approval of the documents. Once we have this, we can move forward with the 501c3 application.

#### **Operations Committee**

*Betsy - Rahel*

(will be copied in)

#### **Senior Leadership Committee**

*Betsy - Rahel*

Will discuss combining the committee with the operations committee.

#### **Strategic Planning Committee**

*Rahel - Chris - Italia - Toni*

No update

### **Membership fee proposal**

Committee has been established within the EMS Department (EMS, HR and Finance). Making sure all information regarding membership is collected in one place. Alberto is also in this committee to give input for things from the past. After the feedback at the last assembly meeting, we have reviewed the membership fees. The covid year had a financial impact, especially on small NGBs. We compared the new and the old fees. We suggest to keep the 2020 fees so that they can catch up with the losses of 2021 with the heads up that it will change next year. The additional income will only be a couple hundred (200-300). The committee suggested keeping the fees and raising them next year if the board agrees.

Original fees proposed for next year:  
FM: 190 - Dev: 60 - EA: 30  
Total: 4246

Current fees:  
FM: 190 - Dev: 35 - EA: 10  
Total: 4023

Italia asks what happens if a member cannot pay. Pauline says they have to reach out to EMS or they would not be in good standing anymore. Also other impact on development fund application, referee coupons, in the future also impact on the rulebook process (where NGBs will have influence on the rulebook). Alberto adds that there is also the half price petition. Pauline says that they should always reach out to EMS to find the best solution.

Borja suggests that we put the document with the new fees on the new homepage. So that it is easy to find for our members. Pauline agrees that we can do it but only after it has been approved, and also add a document with fees and perks. Rahel says we should publish it as increasing transparency is always good. Pauline agrees.

“To approve the membership fees for the year 2021: FM 190 usd base fee, ADM 35 usd base fee and AEA 10 usd base fee with additional fees per team as outlined in the membership documents.”

Moved: Rahel

Seconded: Pauline

For: 6

Against: 0

Abstention: 0

## Full membership application Peru

Application information shared with the board.

Pauline will send out the documentation to the board. If there are any questions, please feel free to post them on slack so that all trustees see them.

Pauline asks if anyone has a conflict of interest for voting in this matter, nobody does.

## Separate roles and communication

Many volunteers in the IQA are in multiple roles, including NGB's and other organisations.

Make sure you use the appropriate channels for communications when you're reaching out to IQA volunteers from your NGB position. Other NGBs don't have that option or privilege to be able to get that information or channel of communication. We need to be professional and keep it split.

## IQA Special Assembly preparation

Special Assembly on Oct 23 - 13 UTC

Pre-meeting board meeting - 1h prior to the meeting

Topics:

- Minutes approval
- Trustee election
- Covid-updates
- Events update (CG & WC)
- New rulebook process!
- New structure overview
- Financial & membership overview
- NGB questions to be submitted prior to the meeting

## Other Business

### **Next meeting**

Pauline will set up a whenisgood for 9./10. Or 16./17.