



International
Quidditch
Association

IQA Board of Trustees meeting minutes

Tuesday, 27 July 2021

21:00 UTC - 21.50 UTC

Minutes: Rahel Liviero / Toni Zimpel

Attendance

Voting members

- Alberto Coronado (Trustee)
- Borja Arbosa (Trustee, Treasurer)
- Chris Lau (Trustee)
- Italia Valera (Trustee)
- Kym Couch (Trustee)
- Rahel Liviero (Trustee, Chair)
- Toni Zimpel (Trustee, Vice-Chair)

Executives

- Luke Zak (*Events & Membership Services Deputy Director*)

Apologies

- Betsy Lewin-Leigh (Trustee, Secretary)
- Pauline Raes (Trustee, Secretary) (Events & Membership Services Director)
- Aaron Carroll (Human Resources & Operations Director)
- Jamie Turbet (Communications & Technology Director)
- Keegan Remy-Miller (Gameplay Director)

Agenda

Attendance	1
Voting members	1
Executives	1
Apologies	1
Agenda	2
Confirm Agenda	2
Review conflicts of interest	2
Confirmation of Previous Minutes	2
Committee Updates	2
Insurance	3
Other Business	3
To do's	5

Confirm Agenda

Review conflicts of interest

Confirmation of Previous Minutes

Check with Pauline if we still have previous minutes that need to be approved.

Committee Updates

External Outreach and Partnerships Committee

Alberto - Betsy - Pauline - Toni

No update.

Finance Committee

Borja - Alberto - Kym - Rahel

Financial statement will be updated. After the update the request from Pauline / EMS will be replied to. Kym will check her P.O. Box if we have received the new debit card. Kym will check up with Alex to add Kym as a signatory to the bank account.

Harassment Complaints Committee

Kym - Betsy

One open case that is being worked on.

NGB Concerns Committee

Pauline - Betsy - Toni

No update.

Non-Profit Status Committee

Alberto - Kym

Few issues with the constitution - 501(c)3 status. Not having a registered officer was a small error; it also can be done by the incorporator. We have to write that it is an incorporator who is filing it. Small technical issues. If we resubmit it online it will be a little cheaper. The cheque has not been voided, they will keep it on file. Albert plans to re-submit it this week.

Operations Committee

Betsy - Rahel

Currently no updates, committee meeting later this week.

Senior Leadership Committee

Betsy - Rahel

No updates atm.

Strategic Planning Committee

Rahel - Pauline - Toni

No update.

Insurance

According to Alberto, Trustees / Director's insurance (D&O Insurance) is most often used with harassment lawsuits. Alberto thinks it is worth it to pay it in order to be protected, especially with the upcoming WC in Richmond. Heard from others that claims can be up to 160k because they did not have insurance for corporation level. Alberto thinks this insurance should be enough for the moment.

Event insurance e.g. if an NGB destroys a Hotel Room we would be held liable.

Rahel thinks we need to research it more and decide it at a later stage. Toni mentions that it would be best if a US based person would do more research as they understand the legal landscape better.

Other Business

Proposal for special meeting with NGBs: September 25th, or October 23rd 13.00 UTC

Next meeting

August 7th 13.00 UTC or August 21st 13.00 UTC

To do's

To do	Assigned to	Deadline
Send follow-up emails to NGBs regarding payments and update board on status of NGBs. Reply to Pauline's request that was sent to the finance department.	Borja	August 1st
Further research on insurance, reach out to Mary	Alberto / Rahel	August 29th
Special meeting minutes sent out	Pauline	June 6th
Correct israel invoice and check other NGB membership statuses to make sure they are correct	Borja / Rahel	August 1st