



International **Quidditch** Association

IQA Board of Trustees Meeting Minutes

Sunday, 14 February 2021

17:00 UTC - 18:30 UTC

Minutes: Pauline Raes & Betsy Lewin-Leigh

Attendance

Voting members

- Alberto Coronado (Trustee)
- Betsy Lewin-Leigh (Trustee, Secretary)
- Borja Arbosa (Trustee, Treasurer)
- Kym Couch (Trustee) (joined 17:15)
- Pauline Raes (Trustee, Secretary)
- Rahel Liviero (Trustee, Chair)

Apologies

- Austin Wallace (Trustee, Vice-Chair)
- Alex Benepe (Trustee)
- David Jonsson (Trustee)

Agenda

Attendance	1
Voting members	1
Apologies	1
Agenda	2
Confirm Agenda	2
Review conflicts of interest	2
Confirmation of Previous Minutes	2
Committee Updates	2
AGM Preparation	4
Other Business	4

Confirm Agenda

Review conflicts of interest

Confirmation of Previous Minutes

Reminder to all board members that it is important to approve minutes as soon as they are sent around. This increases IQA transparency towards the NGBs and community and is especially important with the AGM coming up. Minutes are prepared and sent out in advance and it is a quick job to approve them so an unnecessary hold up in the process.

“Motion to approve the minutes of 2021-01-17 and 2021-01-31”

Moved: Pauline

Seconded: Rahel

For: 5

Against: 0

Abstention: 0

Committee Updates

External Outreach and Partnerships Committee

No update

Finance Committee

Report is nearly finished, should be finished in the next few days. 501c3 paperwork is also nearly completed pending final number confirmation.

Harassment Complaints Committee

Continuing with current ongoing investigations.

NGB Concerns Committee

No update

Non-Profit Status Committee

No update

Operations Committee

Events Department

- Onboarded a new Events Assistant.
- Continental Games cancellation announcement went out this week
- BIPOC committee split up in small work groups to complete the projects they're working on

Gameplay Department

No update

Human Resources Department

- Our HR Assistant has stepped down, due to time constraints
- We have two perspective candidates for volunteer positions
- Currently working on getting the Annual Report taken care of

IT Department

No update

Marketing & Communications Department

No update

Membership Department

- 19'-20' membership report is nearly completed. Hit a snag with the social media links for USQ so having to manually search and input. Once that is completed this 40+ page doc will be ready for copy/review/translation.
- Development Fund review of the Federación Deportiva Peruana de Quidditch over their disbursement. Serial codes for the camera equipment have been received and currently awaiting details on the media projects the NGB is planning.
- Quidditch Uganda's disbursement is still on hold with hoop equipment in storage within Texas. Still attempting to locate a shipper who's values align with the IQA's and within our price point.

- Youth Quidditch resources review underway for guides to help NGBs integrate with players under the age of 18.
- Resources Team beginning to compile a concussion awareness guide. Review of the IQA Referee Certification Coupon Program for NGBs that are eligible.
- Diversity and Inclusion differed update to Events with BIPOC committee.
- IQA Full Member Development Fund grant program under development.
- IQA Merchandise Proposal continuing to be developed.

Senior Leadership Committee

Doc is ready to go to IQA staff, little feedback on the form so Betsy will just post the doc in the channel tomorrow and then in staff in the next few days. Some feedback, even just an emoji would be valuable.

Strategic Planning Committee

Meetings every 2 weeks are happening, tonight should be continued work on the strategic planning survey to go out to NGBs and volunteers. Goal is to have a plan for 2022 completed for this year.

Trustee Election Committee

Had 9 applications, did all the interviews, and wrote recommendations.

AGM Preparation

Once the Finances have been completed, they will be sent out to the NGBs 24h after it's sent to the board for feedback. The report will be voted on in the meeting prior to the AGM.

Other Business

Next meeting

1h prior to AGM - Sat Feb 20, 2021 at 19.00 UTC

Reminder to the board to join the Discord where the AGM will be hosted.