



# International **Quidditch** Association

## **IQA Board of Trustees Meeting Minutes**

**Sunday, 31 January 2021**

**Time: 18:00 UTC - 19:40 UTC**

**Minutes: Pauline Raes & Betsy Lewin-Leigh**

### Attendance

#### Voting members

- Austin Wallace (Trustee, Vice-Chair)
- Alberto Coronado (Trustee)
- Betsy Lewin-Leigh (Trustee, Secretary)
- Borja Arbosa (Trustee, Treasurer) (left at 19:10)
- Kym Couch (Trustee)
- Pauline Raes (Trustee, Secretary)
- Rahel Liviero (Trustee, Chair)

#### Apologies

- Alex Benepe (Trustee)
- David Jonsson (Trustee)

# Agenda

|   |          |
|---|----------|
| <b>Attendance</b>                       | <b>1</b> |
| Voting members                          | 1        |
| Apologies                               | 1        |
| <b>Agenda</b>                           | <b>2</b> |
| Confirm Agenda                          | 2        |
| <b>Review conflicts of interest</b>     | <b>2</b> |
| <b>Confirmation of Previous Minutes</b> | <b>2</b> |
| <b>Committee Updates</b>                | <b>2</b> |
| <b>AGM Preparation</b>                  | <b>4</b> |
| <b>Membership merchandise proposal</b>  | <b>5</b> |
| <b>IQA Continental Games</b>            | <b>5</b> |
| <b>Other Business</b>                   | <b>6</b> |

## Confirm Agenda

## Review conflicts of interest

## Confirmation of Previous Minutes

This will be done through email. Important to be approved and uploaded prior to the AGM.

## Committee Updates

### **External Outreach and Partnerships Committee**

Austin has stepped down.

### **Finance Committee**

Discussed in relationship to AGM.

### **Harassment Complaints Committee**

Having a meeting after the board meeting today.

### **NGB Concerns Committee**

No update.

## **Non-Profit Status Committee**

### *Articles of Incorporation Update*

Kym mailed in the check and paperwork to update our articles of incorporation with the state of Delaware. It was delivered on January 25. We should follow up by calling the state in 2 weeks to make sure it is being processed and find out when we can expect to receive back the updated Article. Once we get them mailed back to Kym from the state, we can submit it along with the 501c3 application to the IRS

### *Congress voting to update the constitution*

The updated language was sent to the congress before the AGM meeting. At the meeting we need to get congress to vote to approve the language. Once it is approved, we should post the updated constitution on the website and add a changelog to the first page of the constitution to note what was changed and why. We can include the attached constitution in the application to the IRS.

### *Finishing the finance section of the application*

Rahel and Borja and Alex met to review. Realized we need the finished 2020 finance report to have the necessary revenue, expense, and balance sheet to finish this part of the application. Borja believes it will be complete in about 1 week. We are meeting again 2 weeks from now on Feb 12 to review the report and finish this section of the application.

### *Next steps after this:*

- Once we have all of these steps complete, we will put the updated form in front of the entire board for review/approval.
- Then we will send it to our lawyer for review/edits.
- If there are substantial changes, we will send it back to the board for review/approval. Otherwise, we will send it to the IRS!

## **Operations Committee**

### *Events Department*

Update in CG section later in meeting

### *Gameplay Department*

- Austin stepped down, Steve and MCP took over as interim co-directors.
- Annual review for gameplay has been written.
- Preparing for new referee training sessions.

### *Human Resources Department*

No update

### *IT Department*

- Mainly focussed on the IT section of the annual report
- Fixing app bugs and user login problems.
- Preparing to publicly release the community project.

### *Marketing & Communications Department*

No update

### *Membership Department*

No update

### **Senior Leadership Committee**

Posted in board slack to get feedback on a feedback form to send to staff. Please have a look. Document that will be linked to it is going to be posted on slack as well with a 24h heads up. Proposals that managers disliked have been removed. Need another pair of eyes on the form.

### **Strategic Planning Committee**

Austin has stepped down. Meeting straight after the board meeting. Process starting up again.

### **Trustee Election Committee**

Update given

## **AGM Preparation**

February 8th as the deadline for sending information out to NGBs to ensure they have all the documentation, possible aim for February 12.

The board goes through the to do list and check allocations of pre meeting content and meeting presentations.

Questions around branding being a topic at the AGM, thoughts that it may be better suited to a different conversation as it will be a long discussion, possibly could be relevant to speak to the advisory council about.

Mary asked on slack: Is it possible to devote some time during the AGM for trustees to give their thoughts on the vision of the IQA in the next 1, 3, and 10 years? USQ is doing strategic planning right now, so I'm spending a lot of time thinking about the direction of our organization, and I realized I don't have a good idea of where the IQA wants to be heading.

The board decides it is a good idea to discuss this at a different time rather than the AGM.

## Membership merchandise proposal

Albert will be presenting a membership merchandise proposal but wants to work with the Partnership and Outreach committee on the proposal.

Rahel asks for a 2-week wait so the board can review the document to discuss at the next board meeting or until the new board is onboarded. Betsy agrees with waiting until the new board is onboarded. Albert agrees.

Tabled until after the new board has been onboarded.

## IQA Continental Games

(Borja excused himself at 19:10 utc)

Pauline presents the [document with survey results](#).

29 NGBs have filled out the survey. Containment measures have impacted everyone, every single NGB has had some impact from COVID-19. Many have also indicated that things are looking worse and that it is difficult to predict where things are moving next. Questions were asked around event policies and possible NGB vaccines. Quite a few want full coverage rather than one dose of a vaccine. Comments on why the above response was given splits into two groups around a couple saying choice should be with the athletes as not everyone may want the vaccine, quite a few NGBs however indicate they will not attend without full coverage as they believe safety should be prioritised. It is worth noting that some of our larger NGBs would not attend without full coverage. Quite a few said the IQA should not be hosting events while social distancing and masks are in place however it is difficult to tell that timeline.

For EG, 4 NGBs wanted the event to go ahead in 2021 even if social distancing and masks are required and 2 more wanted it to go ahead but only if there's no social distancing and masks required. Possibility of postponing to December 2021-February 2022.

For PAG, the majority want us to cancel although likeness to attend is slightly higher. It is worth considering that EQC is usually in spring and Copa del Sur in December. Recently there are news reports of Mexico doing badly with covid. The board agrees that cancelling is a good idea.

Pauline mentions the concern around NGB finances prioritising World Cup and Copa del Sur, and also the possible player safety issues with a high number of high-level tournaments in a short timeframe. The events department recommends cancelling both continental games based on all of this information.

“Motion to cancel the IQA Pan-American Games 2021”

Moved: Pauline

Seconded: Rahel

For: 6

Against: 0

Abstention: 0

The lack of a consensus with the European Games is a concern, however all issues with Pan-American Games apply for European Games. This is also impacted by the EQC timeline and allowing players to have national tournaments and training in order to ensure everyone safely and fully knows the rules. It is believed that it is not safe to continue with the event.

“Motion to cancel the IQA European Games 2021”

Moved: Pauline

Seconded: Rahel

For: 6

Against: 0

Abstention: 0

## Other Business

General reminder to be mindful of social media conduct as all trustees represent the IQA. Regardless of disclaimers, people see it as a representation of our organisation.

Next meeting - February 14, 17:00 UTC (1h prior to currently scheduled)