



# International **Quidditch** Association

## **IQA Board of Trustees Meeting Minutes**

**Sunday, 17 January 2021**

**Time: 18:00 UTC - 20:10 UTC**

**Minutes: Pauline Raes**

### Attendance

#### Voting members

- Austin Wallace (Trustee, Vice-Chair)
- Alberto Coronado (Trustee)
- Borja Arbosa (Trustee, Treasurer) (left 19:00)
- Kym Couch (Trustee)
- Pauline Raes (Trustee, Secretary)
- Rahel Liviero (Trustee, Chair)

#### Invitees

- Christian Barnes (IQA BIPOC Committee Manager) (left 18:48)
- Laura Porth (USQ Events and Partnerships Director) (left 19:20)
- Mary Kimbal (USQ Executive Director) (left 19:20)

#### Apologies

- David Jonsson (Trustee)
- Betsy Lewin-Leigh (Trustee, Secretary)
- Alex Benepe (Trustee)

## Agenda

|   |          |
|---|----------|
| <b>Attendance</b>                       | <b>1</b> |
| Voting members                          | 1        |
| Invitees                                | 1        |
| Apologies                               | 1        |
| <b>Agenda</b>                           | <b>2</b> |
| Confirm Agenda                          | 2        |
| <b>Review conflicts of interest</b>     | <b>2</b> |
| <b>Confirmation of Previous Minutes</b> | <b>2</b> |
| <b>Committee Updates</b>                | <b>2</b> |
| <b>IQA World Cup</b>                    | <b>4</b> |
| <b>Events minimum age</b>               | <b>5</b> |
| <b>IQA Continental Games</b>            | <b>5</b> |
| <b>Other Business</b>                   | <b>5</b> |

## Confirm Agenda

## Review conflicts of interest

## Confirmation of Previous Minutes

Motion to approve the minutes from November 22, 2020; December 13, 2020 and January 3, 2021.

Moved: Rahel

Seconded: Kym

For: 5

Against: 0

Abstention: 0

The minutes of 2020-11-22, 2020-12-13 and 2021-01-03 are approved for publication.

## Committee Updates

### External Outreach and Partnerships Committee

No update

### **Finance Committee**

Rahel wanted to ask Borja if he would be able to prepare the financial information for the AGM. Rahel also asks if other board members want to assist with preparing the financial information for the AGM. Kym can look it over once it's done but doesn't have time to help.

### **Harassment Complaints Committee**

Update given.

### **NGB Concerns Committee**

No update

### **Non-Profit Status Committee**

Kym has mailed the articles of incorporation update to the state of Delaware. We still need to have the finance meeting.

501c3 slack need finance number

### **Operations Committee (copy from slack)**

#### *Events Department*

- Survey about Covid-19 and IQA Continental Games has been sent to NGBs
- BIPOC Committee is ready to give recommendations to the board regarding Richmond as potential host site for IQA events
- Event Eligibility Policy may need an update pending IQA board decision on minimum age for events
- Exploring the possibility of implementing fit-to-play forms at events

#### *Gameplay Department*

- Preparations for future training sessions has started
- Austin is resigning as Gameplay Director

#### *Human Resources Department*

- Handover from Rike to Aaron has happened
- Two new volunteer applications
- Final reviews of our annual volunteer survey going through BIPOC
- Reviewing upcoming staffing needs for departments

#### *IT Department*

No update

#### *Marketing & Communications Department*

No update

### *Membership Department*

- Membership Report continues data review of Associate Members along with team social media link verification.
- Half price petition has been submitted for an Associate Emerging NGB.
- Development fund: Awaiting serial numbers and update from the Peruvian NGB.
- Beginning formation of an IQA Full Member Development Fund proposal
- Disbursement of Referee Certification Coupons has begun to Full Member NGBs that have paid their dues. Continuing to monitor the details provided by finance

### **Senior Leadership Committee**

Betsy has been working on the form this week + the update of the info pack to post on slack, should be ready in the next couple of days - will be posted on board slack prior to sending on staff slack

### **Strategic Planning Committee**

No update, Austin will try to set up a meeting

### **Trustee Election Committee**

Update given

## **IQA World Cup**

The BIPOC Committee did a review of Richmond over the last couple months. Christian will present the recommendation of the committee and Pauline will send out the document with the meeting minutes.

*Christian left 18:48 UTC*

Short discussion within the Board and with Mary and Laura regarding the facts presented by Christian. Quick straw-poll of all present members.

*Borja left 19:00 UTC*

Further discussion regarding this topic. Decision to table this vote until certain questions that came up during the discussion have been answered. An action plan with further steps has been decided.

Mary offers to help with AGM prep on World Cup discussion

*Mary and Laura left 19:20 UTC*

## Events minimum age

We need to vote on this so that the policies can be updated but it also depends on the insurance feedback. Pauline suggests to table it until the next meeting. Agreed to table it.

## IQA Continental Games

Tabled until next meeting.

## Other Business

Next meetings: Jan 31 - 18:00 UTC and Feb 14 - 18:00 UTC and Feb 20 - 19:00 UTC (prior to AGM)