



# International **Quidditch** Association

## **IQA Board of Trustees Meeting Minutes**

**Sunday, 03 January 2021**

**Time: 17:30 UTC - 18:30 UTC**

**Minutes: Pauline Raes**

### Attendance

#### Voting members

- Alberto Coronado (Trustee)
- Alex Benepe (Trustee) (joined 18:00)
- Austin Wallace (Trustee, Vice-Chair)
- Betsy Lewin-Leigh (Trustee, Secretary)
- Borja Arbosa (Trustee, Treasurer)
- Kym Couch (Trustee)
- Pauline Raes (Trustee, Secretary)
- Rahel Liviero (Trustee, Chair)

### Apologies

- David Jonsson (Trustee)

# Agenda

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Apologies	1
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<b>Review conflicts of interest</b>	<b>2</b>
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## Confirm Agenda

## Review conflicts of interest

## Confirmation of Previous Minutes

Pauline to email out the minutes during the upcoming week, including today's minutes.

## Committee Updates

### **External Outreach and Partnerships Committee**

No update

### **Finance Committee**

Invoices have been sent on Dec 24 and some have been paid already. Will go through the process of checking payments. Some requested a different payment platform.

Pauline asks if there is a list of NGBs who paid, Borja said there isn't yet but they will make it available to the board. Alberto asks to share with membership as well. Rahel mentions the invoices have a 30 day payment deadline.

### **Harassment Complaints Committee**

Update given.

### **NGB Concerns Committee**

No update.

### **Non-Profit Status Committee**

Alex asks if Kym has all the information and can send in the check with information to the state of Delaware. Kym says she can do that this week.

Other steps include sending the amendments to congress so they can vote on it. Rahel says this will be sent out by the end of January and the AGM is on February 20.

We still need to meet with the finance team to fill out the financial details in the application. Once this is done we can submit to the IRS.

### **Operations Committee**

There has been a winter break so not much to be updated on.

#### *Events Department*

No update.

#### *Gameplay Department*

No update.

#### *Human Resources Department*

Internal update given.

#### *IT Department*

No update.

#### *Marketing & Communications Department*

No update.

#### *Membership Department*

Management hub being used for data collection and Alberto is reaching out to individual NGBs to see why numbers haven't changed or when there are drastic changes. Aimed to have all info by mid-January.

### **Senior Leadership Committee**

Proposal for staff needs to go out, will be sent out by the end of the week.

### **Strategic Planning Committee**

No update.

### **Trustee Election Committee**

1 NGB (Argentina) and 1 IQA volunteer (Asia) want to help out. It still has to be posted on social media, Aldo is currently unavailable so Rahel is working with Pauline to get the recruitment post up.

Questions regarding possible restructuring and impact on director-trustees dual roles and recommendations. The restructuring needs to keep possible dual roles in mind as the election of trustees is done by the assembly. No impact on the work of the trustee election committee.

## Insurance

Rahel has to send this through to the insurance company.

## Continental Games and World Cup

### **Minimum age**

Decision to be made at the next board meeting.

### **World Cup**

The BIPOC committee will be able to present recommendations at the next meeting. Please be present.

### **Continental Games**

Concerns regarding the availability and rollout of covid vaccines.

Pauline suggests asking the NGBs about the state of covid before calling it and use the following topics when sending questions.

- Covid vaccine rollout strategy
- Current measures
- Timeline for IQA decision
- Informing that we are considering to have a full vaccine coverage mandatory policy

Pauline also suggests giving a big update or overview to the NGBs / public regarding covid and quidditch.

Betsy, Alberto and Austin like the global update idea. Alberto offers to help with collecting info.

## Other Business

Next meeting: January 17 - 18:00 UTC

Invitation to BIPOC committee manager and USQ.