



# International **Quidditch** Association

## **IQA Board of Trustees Meeting Minutes**

**Sunday, 17 May 2020**

**Time: 16:00 UTC - 18:05 UTC**

**Minutes: Betsy Lewin-Leigh and Pauline Raes**

### Attendance

#### Voting members

- Austin Wallace (Trustee, Vice-Chair)
- Alberto Coronado (Trustee)
- Betsy Lewin-Leigh (Trustee, Secretary)
- Borja Arbosa (Trustee, Treasurer)
- Kym Couch (Trustee)
- Pauline Raes (Trustee, Secretary)
- Rahel Liviero (Trustee, Chair)
- Alex Benepe (Trustee) (Joined 16:20)

### Executives

### Apologies

- David Jonsson (Trustee)

# Agenda

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## Confirm Agenda

## Confirmation of Previous Minutes

“To approve minutes via email, once the majority of board members have approved them they can be published”

Moved: Austin

Seconded: Rahel

For: 7

Against: 0

Abstention: 0

## Committee Updates

### Harassment Committee

Internal update

### CEO/COO recruitment committee

On hold, for now, to ensure social media messages are clear around COVID-19

### **Finance committee**

Had a meeting about annual report numbers and will have a meeting again soon about open topics.

### **NGB concerns committee**

Internal update

### **Operations committee**

Could be doing more at the moment but nothing disastrous going on.

### **Non-profit status committee**

Have a rough draft for board input then the lawyer then submitted to the government, another meeting is needed soon.

### **Strategic Planning**

Non-board members are a nice addition, meeting today to discuss more, on track to get feedback from to send to NGBs soon.

### **External Outreach and partnerships**

There isn't much to do at the moment.

## **Bank update**

Physical meetings needed, this may soon be possible, lockdown allowing. The Canadian bank account is still currently operational.

## **Directors insurance**

Mary's contact has been reached out to, we have been sent a document to be completed. Non-US board members shouldn't be an issue. 4 or 5 page document to be completed. Rahel will complete this and send it to the board for approval with a 48-hour time limit to respond or trigger a board vote.

## **Harassment Policies**

### **Approval of policies and language**

Approval by the IQA HR director and the harassment committee.

Language should be English. The reasoning is for the IQA to be able to look at the NGB policies when issues come up. The version submitted to the IQA in English will be the one used by the IQA and based on the IQA. Rahel asks about NGBs with a different language than English as their first language and says that translation is difficult. Austin points out NGBs can use the

English version the IQA provided as a basis for their own policy. Kym says we can only enforce what we can, we can't ignore language barriers and nuances involved in translation and impact that has on implementation of a policy. We have to find out if things have been handled appropriately and can only do that based on the information we have. It is almost impossible to investigate policies we don't speak the language of. We have to remove the obstacle and it only becomes relevant when it's relevant. The consensus is that we need English as the language for submitted policies.

We have to send a reminder to NGBs to submit their policies.

## Conflict of Interest as a board member on social media

Social media etiquette by the board and IQA directors/volunteers to be tabled to the next board meeting. Betsy to ask Rike and Aldo to make a social media etiquette guidelines.

## Other Business

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## Next meeting

June 7 - 16:00 UTC