

# IQA Board of Trustees Meeting Minutes Saturday, 8 February 2020 19:00 UTC - 20:00 UTC

Minutes: Rahel Liviero

#### Attendance

#### Voting members

- Austin Wallace (Trustee, Chair)
- Alberto Coronado (Trustee)
- Pauline Raes (Trustee)
- Jess Schwandt (Trustee)
- Rahel Liviero (Trustee, Vice-Chair)
- Betsy Lewin-Leigh (Trustee, Secretary)

#### Executives

### **Apologies**

- Alex Benepe (Trustee)
- Jessyka Schwandt (Trustee Proxy to Pauline)

# Agenda

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Review conflicts of interest	3
Finalization and vote on annual report	3
Approval of all board minutes 2019 for publishing	3
Approval of Financial Report	3
Advisory council	4
Development Fund Update	4
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Peru	4
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#### Confirm Agenda

### Review conflicts of interest

### Finalization and vote on annual report

Intro of the annual report

Comms: with the release this late, this should be done by the current leadership.

Start with an apology and then the letters (comms-like paragraph), comms proposal is being amended slightly (important to note because of delay of publication the people who wrote the introduction/opening letter's are no longer with the IQA. They reflect the status of the IQA at that time.

"To approve the Annual Report 2017 - 2018."

Moved: Pauline Seconded: Austin

For: 6 Abstain: 0 Against: 0

# Approval of all board minutes 2019 for publishing

Little changes, replace staff with volunteers, small formatting changes

"To approve all board minutes 2019 for publishing after minor changes (formatting, staff to volunteer) have been made."

Moved: Rahel Seconded: Austin

For: 6 Abstain: 0 Against: 0

## Approval of Financial Report

"To approve the financial report."

Moved: Austin Seconded: Pauline

For: 6 Abstain 0 Against 0

### Advisory council

Rahel explains what the advisory council is. We should expect questions on that. We should clear how many members, and if they will be elected or a rotating system. Time for the council.

Proposal: 9

# **Development Fund Update**

#### Uganda

Alberto gives an update on the status of Hoops: 3/4 done. Trying to call the shipping companies but not possible to do that because of timezones.

#### Peru

Alberto explains that the camera they wanted is not available on Amazon Peru but Brazil but they did not accept the address. Now talking with local companies.

### Trustees in AGM

Austin explains what is expected of whom when during the situation in order to keep it as simple and manageable. Austin will take the lead.

#### Other Business