

# IQA Development Fund Application

January 2019

## Overview

The International Quidditch Association (IQA) Development Fund will be a grant style system of providing monetary support to national governing bodies (NGBs). Applications to receive funds must be submitted with a specific project listed. This project must be implemented and overseen by an NGB. Funding will be available for associate members of the IQA (formerly known as emerging areas and developing regions).

## Progress Report Criteria

To help compare applications in a fair manner, the IQA membership department will use progress reports compiled for each NGB to assess its development status. These reports will detail how active, effective, and efficient NGBs have been in fostering the growth of quidditch within their country/region. Progress reports are compiled from the information NGBs have submitted and confirmed with the IQA.

The number of progress points gained by an NGB will not directly affect the amount of funding it is allocated. They are meant to serve as a metric for where the NGB currently stands and how it develops after receiving funding.

1. **Referee workshops:** Actively training referees with the current rulebook displays the ability of the NGB to encourage passionate volunteers and ensure safety within the sport. To earn credit for a referee workshop, there must be a minimum of one hour of active referee training. Information for the workshop must be in line with the current IQA rulebook. This course must be administered by at least one sanctioned referee from the NGB or someone who has passed the IQA head referee test. Each confirmed referee workshop will count for two progress points.
2. **Open practices:** Hosting an open environment for players to practice and encouraging cooperation between teams constitutes an open practice. Such a practice must include drills/conversations focusing on beating, chasing, keeping, seeking, gender awareness, or fundamental rule knowledge, and must last for no less than one hour. Each confirmed open practice will count for one progress point.
3. **Social outreach event:** Reaching out to new players and spectators is critical for the continued growth of quidditch. Hosting a youth quidditch

event, hosting a table at a convention such as Comic-Con, or any other outreach activity can earn one progress point. This option can be earned up to four times a year. This would require four separate events.

4. **Guidebook resources:** Progress points are earned by providing resources to the IQA through documents on topics such as equipment building, tournament structures, outreach activities, or merchandise sales. Each confirmed and reviewed guidebook resource will count for between one and two progress points. The IQA membership department handles resource guidebooks. A maximum of six points can be earned.
5. **Registered team confirmation:** Being able to know how many teams are actively playing quidditch and who is volunteering their time to grow the sport is important to the IQA. Team information should include team name, location of active play, team president, head coach, number of active players, and team social media outlet. NGBs that submit a full list of all active teams to the IQA membership department will receive one progress point. This option can be earned twice a year if there is a six month span between submissions.
6. **Sanctioned tournaments:** To earn credit for hosting a sanctioned tournament, an NGB must provide proof of teams in attendance, tournament structure, final scores, and referee details. Each NGB sanctioned tournament will be counted for between two and four progress points based on how many teams were in attendance and the overall feedback of the tournament held.
7. **Existing funding:** NGBs must provide a report on any funds being collected and dispersed by the NGB. This will help the IQA be able to gauge how NGBs can effectively manage their current funding. This includes items such as a budget, tournament revenue, player registration revenue, and any other way the NGB raises funds to develop quidditch. One progress point will be awarded for reporting this information. This option can be earned twice a year if there is a six month span between submissions.

## Available Fund Breakdown

National Governing Bodies will be able to request an amount of funding up to 600 Euros. Applications will be compared to other NGBs with similar development. The primary focus will be for NGBs that have displayed a willingness to foster the growth of quidditch within their area. This fund is meant to provide assistance with producing equipment and enabling tournaments to occur. For NGBs that have maintained a stable quidditch atmosphere within their country/region, the IQA

would like to further support their growth to full members. The funding will focus mainly on tournament assistance and referee workshops. These facets of how the funding will be used are major determining factors for the IQA volunteers reviewing applications.

## Responsibilities of Funding Recipients

The following responsibilities will be required by all national governing bodies who receive funding through this program.

- Documentation on how the funds have been utilized. This should result in more progress points being earned for the NGB over time. Reporting this information to the IQA can be done in the following ways:
  - Receipts for any purchases
  - Photographs of equipment, tournaments, or other implementations of funding
  - Video footage of gameplay
- The IQA membership department will be reaching out to funding recipients one month after they receive funds, with monthly continued correspondence required for the following six months.
- Repercussions for failure to document how funds were used may result in disciplinary action on a case-by-case basis, up to and including:
  - Denial of any further IQA funding opportunities
  - National teams will not be permitted to play in IQA-run tournaments
  - Funding must be paid back to the IQA

## Review of Applications

Applications will be reviewed by IQA volunteers with a minimum of five people weighing in. All voting volunteers will receive a copy of the NGBs' application to make their decision. An application must be approved by a majority of the reviewers. The review time for each application will not exceed one month.

## IQA Volunteer Reviewers

The IQA will have a collection of volunteers in the positions of director or manager who will be able to cast a vote. The following volunteers will have a more active role in weighing in on an applications submitted for the development fund. If those volunteers are no longer with the IQA, their replacements and/or other suitable volunteers whose positions are relevant to the funds will be chosen.

Communications director  
Events director  
Executive director  
Finance director  
Gameplay director  
Membership director  
Membership resources manager

## Application Submission

Formal applications can be submitted to the IQA membership department at [membership@iqasport.org](mailto:membership@iqasport.org).

# IQA Development Fund Application

Name of national governing body: \_\_\_\_\_

Desired funding amount (Euros): \_\_\_\_\_

Name of event/project funds will be used for: \_\_\_\_\_

## Event/Project Details

Provide a description of how the funding will be utilized by the NGB.

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## Reporting Progress Points

Fill in the information for any events that have been held within the NGB this current season.

Referee Workshops:

(Date/location/instructor's name)

1) Date: \_\_\_\_\_ Location: \_\_\_\_\_

Name: \_\_\_\_\_

2) Date: \_\_\_\_\_ Location: \_\_\_\_\_

Name: \_\_\_\_\_

3) Date: \_\_\_\_\_ Location: \_\_\_\_\_

Name: \_\_\_\_\_

Open Practice:

(Date/location/instructor's name)

1) Date: \_\_\_\_\_ Location: \_\_\_\_\_

Name: \_\_\_\_\_

2) Date: \_\_\_\_\_ Location: \_\_\_\_\_

Name: \_\_\_\_\_

3) Date: \_\_\_\_\_ Location: \_\_\_\_\_

Name: \_\_\_\_\_

Social Outreach Event:

(Date/location/event description)

1) Date: \_\_\_\_\_ Location: \_\_\_\_\_

Description:

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2) Date: \_\_\_\_\_ Location: \_\_\_\_\_

Description:

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3) Date: \_\_\_\_\_ Location: \_\_\_\_\_

Description:

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Guidebook Resources:

(Title of resource/name of author/IQA permission to distribute)

1) Title: \_\_\_\_\_

Author: \_\_\_\_\_

Link: \_\_\_\_\_

Is the IQA granted permission to edit and redistribute this resource? (Y/N)

\_\_\_\_\_

2) Title: \_\_\_\_\_

Author: \_\_\_\_\_

Link: \_\_\_\_\_

Is the IQA granted permission to edit and redistribute this resource? (Y/N)

\_\_\_\_\_

3) Title: \_\_\_\_\_

Author: \_\_\_\_\_

Link: \_\_\_\_\_

Is the IQA granted permission to edit and redistribute this resource? (Y/N)

\_\_\_\_\_

4) Title: \_\_\_\_\_

Author: \_\_\_\_\_

Link: \_\_\_\_\_

Is the IQA granted permission to edit and redistribute this resource? (Y/N)

\_\_\_\_\_

Registered Team Confirmation:

(Attach a link to a spreadsheet with the following information filled out for active teams within the NGB.)

Country	State/ Province	City	NGB	Team Name	Team Status	Social Media Outlet
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Sanctioned Tournaments:

(Date/location held/number of teams in attendance)

1) Date: \_\_\_\_\_ Location: \_\_\_\_\_  
Team count: \_\_\_\_\_  
Tournament structure: \_\_\_\_\_  
Link to final scores: \_\_\_\_\_  
Referee count: Head ref.\_\_\_\_ assistant ref.\_\_\_\_ snitch ref.\_\_\_\_  
Snitch runner \_\_\_\_\_

2) Date: \_\_\_\_\_ Location: \_\_\_\_\_  
Team count: \_\_\_\_\_  
Tournament structure: \_\_\_\_\_  
Link to final scores: \_\_\_\_\_  
Referee count: Head ref.\_\_\_\_ assistant ref.\_\_\_\_ snitch ref.\_\_\_\_  
Snitch runner \_\_\_\_\_

3) Date: \_\_\_\_\_ Location: \_\_\_\_\_  
Team count: \_\_\_\_\_  
Tournament structure: \_\_\_\_\_  
Link to final scores: \_\_\_\_\_  
Referee count: Head ref.\_\_\_\_ assistant ref.\_\_\_\_ snitch ref.\_\_\_\_  
Snitch runner \_\_\_\_\_

Existing Funding: (NGB budget/tournament revenue/player registration revenue)

NGB budget link: \_\_\_\_\_  
Annual tournament revenue amount: \_\_\_\_\_  
Player registration revenue amount: \_\_\_\_\_  
Other sources of funding: \_\_\_\_\_

### Responsibilities of Funding Recipients

Be sure to read the responsibilities and repercussions for improper use of the IQA development fund. Signing this document confirms the NGB is fully aware of its duties should funding be granted.



Printed name of person submitting application:

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

