



International  
**Quidditch**  
Association

## **Regular Meeting of the IQA Board of Trustees**

### **Meeting Minutes**

**1 February 2023**

Minutes taken and prepared by Chris Lau

Approved by the following Board members: Borja Arbosa, Kym Couch

## Attendance

### Trustees present

- Kym Couch
- Chris Lau

### Trustees absent

- Italia Valera
- Luke Derrick
- Borja Arbosa

### Directors and senior level volunteers present

- Aaron Carroll
- Luke Zak
- Jeremy Schleicher
- Negra Flores
- Ariadna Navone Sarubbi

The meeting started at around 12:45 am UTC.

## Appointment of Chief of Staff

Chris stated that, as previously mentioned via Slack, Jeremy (as Director of Operations) has consulted the other directors regarding the appointment of a Chief of Staff. The person that is being proposed to be appointed is Aaron Carroll, who served as the Director of Human Resources & Operations.

Kym signified approval.

Jeremy stated that Aaron applied for the permanent position, not interim.

Luke Zak proposed that Aaron should be made the permanent Chief of Staff instead of interim.

Jeremy was of the opinion that Aaron is willing to do the job, and will do a really solid job.

As a quorum of trustees is not reached, Chris will ask the Board to vote by email after the meeting.

## Annual Assembly

Luke Zak reminded Chris that the notice for the Annual Assembly, scheduled on 4 March 2023, needs to be sent out.

Chris replied that the notice has been sent to members of the IQA already, and he would send a calendar invite out shortly.

## Half price petition from a Full Member NGB

*Background: according to the IQA Membership status system reviewed in December 2021 by the IQA Events and Membership Services Department, a Half Price Petition “may be submitted by any IQA Full Member or Associate Member. An application can be submitted to the Events and Membership Services department (membership@iqasport.org) if an NGB feels they need a significant reduction in their annual dues.*

*Applications will be reviewed based on the severity of financial distress an NGB is undergoing. The IQA Events and Membership Services Department will forward this petition along to the Board of Trustees along with the developmental history the NGB has established.*

*After approval of a petition, the NGB will be unable to submit another application for a three year period. Approval of an application will reduce the owed annual membership dues of an NGB by 50%. Exceeding Expectations Discounts can not be applied in addition to this petition.”*

*A Full Member NGB submitted a Half Price Petition.*

The attendees discussed whether to approve the half price petition.

The attendees reviewed a spreadsheet showing the NGB’s incomes and expenses in the past year, and projected incomes and expenses in the coming year.

It was agreed that Chris would summarise the views expressed by the attendees, and ask the Director of Membership to follow-up with the NGB, asking for what they have been doing in terms of raising funds, and what they will be doing with the savings they will get if the half price petition is approved.

## Inactive trustees

Negra wanted to talk about inactive trustees in the IQA.

The attendees noted a trustee's inactiveness. It was agreed that a notice of removal should be sent to them. The NGBs should vote on whether to remove them in the upcoming Annual Assembly.

*(Post-meeting note: notice of intention to remove the person as an IQA Trustee with the stated reasons for removal was sent to them by email on the same day, after the meeting. However, it was later suspended due to concerns raised by a director.)*

Another trustee was also not very active but it was noted that their term will expire after the upcoming Annual Assembly.

The meeting ended at 1:43 am UTC.