



International
Quidditch
Association

Regular Meeting of the IQA Board of Trustees

Meeting Minutes

Saturday, 5 March 2022

16:00 GMT - 17:20 GMT

Minutes: Luke Derrick

Attendance

Trustees present

- Betsy Lewin-Leigh (Trustee)
- Borja Arbosa (Trustee)
- Chris Lau (Trustee)
- Kym Couch (Trustee)
- Luke Derrick (Trustee)

Trustees absent

- Italia Valera (Trustee)

Agenda

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Confirm Agenda

All board members confirmed Agenda and acknowledged access to it.

Self-introduction and to review conflict of interest

Betsy Lewin-Leigh - UK Youth Manager for Quidditch UK, UK Director of GPL

Borja Arbosa - President of the Spanish NGB (will be retiring soon)

Chris Lau - General Secretary of Hong Kong Quidditch Association, liaising with IQA regarding participation in European Games

Italia Valera - No notes to unexplained absence

Kym Couch - Referee Coordinator for USQ

Luke Derrick - President of Quidditch Australia between 2018 - 2022

To approve the previous Board meeting minutes

Due to not having access to the previous Board Meeting minutes from the meeting on 19th of February the minutes could not be approved. This will be approved at the next board meeting.

To elect the Officers of the Association in accordance with Article VII of the Constitution

Board moved to elect board members into rolls. Below are the following motions to elect Chris Lau into the role of Chair, Luke Derrick into the role of Secretary and Borja Arbosa into the role of Treasurer.

“To elect Chris Lau Kwun Shing, in accordance with Article VII of the Constitution, as the Chair of the Association, who shall take office immediately upon the passing of this motion and serve as the Chair until 5 March 2023 or the election of a new Chair of the Association after the Annual Assembly in 2023, whichever is earlier.”

Moved: Luke Derrick

Seconded: Betsy Lewin-Leigh

For: 5

Against: 0

Abstention: 0

“To elect Luke Derrick, in accordance with Article VII of the Constitution, as the Secretary of the Association, who shall take office immediately upon the passing of this motion and serve as the Secretary until 5 March 2023 or the election of a new Secretary of the Association after the Annual Assembly in 2023, whichever is earlier.”

Moved: Betsy Lewin-Leigh
Seconded: Chris Lau

For: 5

Against: 0

Abstention: 0

“To elect Borja Arbosa, in accordance with Article VII of the Constitution, as the Treasurer of the Association, who shall take office immediately upon the passing of this motion and serve as the Treasurer until 5 March 2023 or the election of a new Treasurer of the Association after the Annual Assembly in 2023, whichever is earlier.”

Moved: Luke Derrick
Seconded: Betsy Lewin-Leigh

For: 5

Against: 0

Abstention: 0

No Vice-Chair is elected. This position did not need to be elected and neither Betsy or Kym were willing to run for the role.

Terminate and establish committees and appoint members to such committees, in accordance with Article VI of the Constitution or otherwise

Chris proposes to remove some of the committees which are External outreach and partnerships Committee, NGB Concerns Committee, Operations Committee, Non-profit Status Committee and Strategic Planning Committee.

Betsy - wishes to keep the NGB Concerns committee. Believes that this is important due to complications with how the complaints process works .

Chris - What is the committee for?

Betsy - answers and explains what issues will be dealt with by the committee, if the board investigates it there is no dispute process possible which is necessary in the policy.

Chris - Pauline said that these concerns would now be handled by another department.

Kym - mentions that she is happy for it to be dissolved.

Chris - the Committee could have non-board members which is good.

Kym - Dealing with it in the membership department makes it easier to deal with smaller complaints.

Luke - he is not sure how it all works so happy to defer to the decision. Should we pass the possible elimination of committees by the directors?

Chris - there has been lots of inaction in some committees.

Betsy - some of them were actually active and running by the directors is a good idea.

Board - Board discussed whether to consult with the Directors.

Chris - How about the other Committees?

Kim - Should probably save the Strategic planning committee due to concerns raised at the AGM

Board - That seems fair but we need a new direction

Kim - Need to keep the strategic planning committee

Betsy - Agreed, need it to be a focus in order to address concerns raised by the NGBs

Chris - Need to figure out the goals for the committee, as it has been a bit inactive for a bit

Betsy - Are we agreed that we need one?

Board - Yes, but we need a plan on how to organize it. Consists of trustees and volunteers

Luke - Do we want to elect people now or when we decide on which committees do people have? Maybe Chris should bring these thoughts to directors

Betsy - Does the board have to sign onto sponsorship deals

Chris - We should deal with it as a board

Kym - let's just vote on the ones that we are keeping now so we can organize that

Board - Sure

Betsy - I have an issue with the governance committee, what are we taking this away from Aaron

Chris - We should have Aaron in the committee, as well as the Chief of Staff

Chris - Are we dissolving the committees?

Betsy/Board - Lets consult the directors

Chris - Propose to terminate external outreach, operations and non-profit

Kym - Seconds

Kym - Wait, why are we giving up on non-profit

Chris - We will address this as a board and therefore we don't need a separate committee

Kym - Wants it to continue as there is still work to do, the other two we can dissolve

Betsy - Do we still need external outreach due to the IT department signing their own contract

Chris - We need to focus instead on more written policy and communication to make sure this doesn't happen again

Kym - Takes back her second

Chris - Moves Motion below

“To terminate the External Outreach and Partnerships Committee and the Operations Committee.”

Moved: Chris
Seconded: Kym

For: 4

Against: 0

Abstention: 1

Board - Now we need to figure out which board members are in each committee. Motions moved below after some discussion as to how to distribute board members and making sure spread is even.

“To, in accordance with Article 6.1 of the Constitution, establish the Governance Committee, the duties of which shall be:

- To recommend to the Board a policy for the recruitment, terms of office and termination of the volunteers of the Association; and
- To recommend to the Board any other policy or measures that should be taken to strengthen internal governance of the Association.“

And to elect Betsy, Luke, Chris to the Governance Committee.”

Moved: Luke
Seconded: Chris

For: 5

Against: 0

Abstention: 0

“In accordance with Article 6.1 of the Constitution, to re-establish the Finance Committee, the duties of which shall be:

- To keep an oversight of the finances of the Association;
- To ensure that procedure is in place in the operational side of the Association such that proper authorisation is given for expenditure of the Association;
- To ensure the safety of the bank and other financial accounts of the Association by, among other things, recommending to the Board a suitable policy;
- To prepare the annual financial report of the Association;
- To recommend to the Board the annual membership fees payable by member NGBs;
- To regularly update the Events & Membership Services Director the status of membership fees payment; and

- To deal with any outstanding matter of the previous Finance Committee.

And to elect Borja, Kym, Chris, and Luke to the said Committee.”

Moved: Luke

Seconded: Chris

For: 5

Against: 0

Abstention: 0

“To elect Betsy and Kym to the Harassment Complaints Committee.”

Moved: Luke

Seconded: Chris

For: 5

Against: 0

Abstention: 0

“To elect Chris, Borja, and Kym to the Non-Profit Status Committee.”

Moved: Luke

Seconded: Chris

For: 5

Against: 0

Abstention: 0

“To elect Luke and Betsy to the Strategic Planning Committee.”

Moved: Luke

Seconded: Chris

For: 5

Against: 0

Abstention: 0

To discuss the responsiveness and level of involvement of Trustees

Board - Discussed what has been done previously to contact board members who have failed to respond to emails and direct messages. Agreed to move towards removing a certain trustee from the board due to inactivity.

To discuss actions to be taken in response to complaints made by a former volunteer of the Association

Chris - Some of the concerns have already been dealt with by some of the committees

Kym - Bank account password has changed.

Chris - Set up NGB office house as asked, need to figure out what to do with Rahel

Betsy - Who is in charge of the Name change committee

Luke - We should have a special general meeting to address concerns

Chris - What should we do in the meantime?

Betsy - Rahel is on hard leave and so we can listen to the NGB's during this time

Chris - Announcement for the name change committee is happening soon

Betsy - Rahel is on hard leave

Chris - When does the leave end?

Betsy - 4 weeks from the AGM, starting the 21st of Feb. Lets ask Rahel to take further leave till after the special assembly.

Luke - I agree

Chris - So ask Rahel to stay on leave for some more time

Board - Yes, keep her on leave for all positions

Luke - Motion moved as below

“To put Rahel on leave till further notice.”

Moved: Luke

Seconded: Chris

For: 5

Against: 0

Abstention: 0

Betsy - Floats idea of exit interview with Dec, Aaron should be there

Board - Aaron to organize exit interview

Betsy - Some board members should be there so we can listen to his concerns and try and learn

Kym - We can't all be there

Chris - Will contact Aaron to organize the meeting

To discuss the recommendation provided by the Name Change Committee

Board - Discussed whether to cover this now or later. Should hold off on hearing this as we need to give it the amount of attention needed for this serious issue. Will hear in the next meeting.

Any other business

None