



INTERNATIONAL QUIDDITCH ASSOCIATION

## **IQA Board of Trustees Meeting Minutes**

**Saturday March 17, 2018**

**20:30 UTC - 23:25 UTC**

**Minutes: Marco Ziegus**

### **Attendance**

#### **Voting members**

- Luke Nickholds (Trustee)
- Andy Marmer (Trustee)
- Christina Verdirame (Trustee)
- Maggie Burlington (Trustee)
- Nicole Hammer (Trustee)
- Nicholas Oughtibridge (Trustee)

#### **Executives**

- Rebecca Alley (Executive Director)

#### **Observers**

- Marco Ziegus (IQA Secretary)

#### **Apologies**

- Vanessa Sliva (Finance Director)
- Alex Benepe (Trustee)

# Agenda

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Voting members	1
Executives	1
Observers	1
Apologies	1
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<b>Review conflicts of interest</b>	<b>2</b>
<b>Minutes of the last meetings</b>	<b>2</b>
<b>Executive Director's Report</b>	<b>2</b>
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## Confirm Agenda

## Review Conflicts of Interest

## Minutes of the Last Meetings

- 2018-01-27
  - Accepted after some modifications.
- 2018-02-10
  - Accepted after some modifications.
- 2018-02-24
  - Accepted after some modifications.

## Executive Director's Report

- The operations are working closely with John Ssentamu from Uganda and the World Cup Organization Team to help Team Uganda to come to World Cup.
- Annual report and bid packages are with graphic designer, will be released before April.

## Quidditch Europe Funds

- The European Committee is a committee of the IQA Congress, with responsibilities including the European Quidditch Cup (EQC) and overseeing the finances of the tournament. The European Committee separately holds financial and material assets as detailed below. The IQA Board of Trustees and IQA Finance Department have no ability to oversee these funds, cannot manage, access, or direct the use of these funds. The IQA Board of Trustees and Finance Department do not represent that the below is a true and accurate accounting of the finances held by the European Committee. The below is reported solely based on information conveyed by the European Committee and any changes in the funds held by the European Committee are not reflected on the IQA's income statement as such information was not made available to the IQA Finance Department.

## Financials

- The IQA Board or Trustees received an updated income statement and balance sheet.
- The IQA Board or Trustees received the finances for the annual report for approval.
  - Approval will be given via email once everybody has a change to review it.

## Jurisdiction for Incorporation

- A paper on various possibilities was presented for discussion.
  - See below on Committee Reports -> Governance

## Trustee Meeting at World Cup

- There will be IQA Board of Trustees meetings at World Cup.
- The IQA authorizes the Executive Director and Finance Director to establish a budget of up 10,000 Euros for board members to attend an in-person-meeting and the inaugural meeting of the new IQA organization in Florence, Italy.

## Committee Reports

### New Terms of Reference

- Template Meeting Procedure
- Events
- Finance
- IT
- Legal
- Marketing
- Risk
- Social Purpose

All approved

## Governance

- Report back above on jurisdiction for incorporation