



INTERNATIONAL QUIDDITCH ASSOCIATION

IQA Board of Trustees Meeting Minutes

Saturday, 27 January, 2018

20:30 UTC - 23:26 UTC

Minutes: Rebecca Alley/Luke Nickholds

Attendance

Voting members

- Nicholas Oughtibridge (Trustee)
- Luke Nickholds (Trustee)
- Andy Marmer (Trustee)
- Christina Verdirame (Trustee)
- Alex Benepe (Trustee, late)
- Maggie Burlington (Trustee, late)

Executives

- Rebecca Alley (Executive Director)
- Vanessa Sliva (Finance Director)

Observers

-

Apologies

- Marco Ziegau (IQA Secretary)
- Brian Gallaway (IQA Congress President)
- Nicole Hammer (Trustee)

Agenda

Attendance	1
Voting members	1
Executives	1
Observers	1
Apologies	1
Confirm Agenda	2
Review conflicts of interest	2
Minutes of the last meeting	2
Financial Report/Budget presentation	2
Election of Chair and Delegation of Committees	2
World Cup Items	3
Executive Director Report	3
Any other business	3

Confirm Agenda

Review conflicts of interest

Minutes of the last meeting

Financial Report/Budget presentation

- Budget presented by Vanessa.
- Trustees to consider budget presented, Vanessa to integrate feedback.

Election of Chair and Delegation of Committees

- Luke's paper: General consensus to accept as is.
- Chair of the Board: Luke Nickholds
 - Vice-Chair to be deferred for a vote in the next meeting
- Committees (chairs in bold)
 - Governance **Nicholas**, Alex, Christina & Maggie
 - Finance **Andy**, Alex & Luke
 - Risk **Nicole**, Christina, Andy & Maggie

 - Events **Maggie**, Nicole, Alex
 - Marketing **Alex**, Andy & Luke
 - Social Purpose **Christina**, Nicholas, Andy & Nicole
 - IT **Nicholas** & Luke
 - Legal **Maggie**, Alex, Andy & Christina

- **Action item:** Committee chairs to submit terms of reference for each committee 48 hours prior to meeting.

World Cup Items

- Incorporation and registration of an entity
 - **Action item:** Nicholas to research UK director's insurance and general liability insurance.
 - **Action item:** Legal committee to find lawyer(s) to investigate questions raised by the board:
 - Taxation
 - Shareholders and directors
 - Sub-item: Identity of IQA and possible relation to IQA Events corp.
 - **Action item:** Governance committee to research possible jurisdictions
 - Consult with Legal Committee as necessary. Governance committee to provide timeline for incorporation by next meeting.
 - **Action item:** Nicholas to discuss creation of bank account and utility of TransferWise with Vanessa prior to next meeting.
- Consensus decision to accept budget line for finance department, and budget line for volunteer social media advertising - Rebecca to communicate same to Vanessa.

Executive Director Report

- Bid package & annual report will be submitted within next week for approval.

Any other business

- Next meeting 10 February, 19:00 UTC