



INTERNATIONAL QUIDDITCH ASSOCIATION

## **IQA Board of Trustees Meeting Minutes**

**Saturday, 20 January 2018**

**20:00 UTC - ??? UTC**

**Minutes: Rebecca Alley**

### **Attendance**

#### **Voting members**

- Nicholas Oughtibridge (Trustee)
- Luke Nickholds (Trustee)
- Christina Verdirame (Trustee)
- Nicole Hammer (Trustee)
- Andy Marmer (Trustee)
- Maggie Burlington (Trustee)

#### **Executives**

- Brian Gallaway (IQA Congress President)
- Rebecca Alley (Executive Director)

#### **Observers**

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#### **Apologies**

- Marco Ziegau (IQA Secretary)
- Vanessa Sliva (Finance Director)
- Alex Benepe (Trustee)

# Agenda

<b>Attendance</b>	<b>1</b>
Voting members	1
Executives	1
Observers	1
Apologies	1
<b>Confirm Agenda</b>	<b>2</b>
<b>Review conflicts of interest</b>	<b>2</b>
<b>Minutes of the last meeting</b>	<b>2</b>
<b>World Cup</b>	<b>2</b>
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## Confirm Agenda

## Review conflicts of interest

## Minutes of the last meeting

- None ready for approval yet

## World Cup

- **Action Item: Christina and Nicholas to form UK off-the-shelf entity using model articles, limited company, add signing authorities as necessary (to be completed by Monday).**
- **Action Item: Nicholas to email Human Company and Tom with details for contract upon receipt of same.**

## Disclosure of interests

- Brian: Team Canada manager
- Andy: Still somewhat involved in QP, hopes to be finally gone soon due to hiring of new leadership

## Board functioning

- With new trustees elected (and therefore a full board of 7 Trustees now) the processes of the Board should be realigned to ensure efficiency and productivity.

## How it has worked in the past

- Updates/briefing from Nicholas about the past mode of operation of the Board.

## Feedback from Executive Director

- Rebecca gives feedback how Board meetings can be more productive.

## Future functioning of the Board

- Luke has prepared a paper regarding this.
- Clarification on role of committees.
- Proposal: Decisions to be brought to board, with committees to provide advice and streamline proposals
  - Committees can help work things or work out solutions before taking it to full board
- Discussion about the purpose, necessity and terms of reference of the subcommittees.
- Consensus: There will be advisory committees (as papered plus legal and ICT committees) who are available for advice and to help develop papers to reduce discussion time with the full board, and trustee committees as papered. The paper will be split into two between the advisory committees and trustee committees.
- Chair of Board of Trustees is not to be chair of any committees.
- **Action Item: Luke to complete this prior to the next board meeting on 27 January (with support from Andy).**
- **Action Item: Board members to submit to Luke a ranked preference for committee membership (2-3 for each committee), highlight committees they might like to chair no later than 24 January.**
  - If Luke doesn't have responses after that point he will assign based on his perception of talents.

## Chair of Board

- If anyone is interested in running for chair or vice-chair, ensure you decide and announce at the beginning of the next meeting.

## Any other business

- Next meetings:
  - Next Saturday, 27 January, 20:30 UTC