



INTERNATIONAL QUIDDITCH ASSOCIATION

IQA Board of Trustees Meeting Minutes

Saturday May 5, 2018

19:00 UTC - 21:00 UTC

Minutes: Nicole Hammer

Attendance

Voting members

- Luke Nickholds (Trustee, Chair)
- Nicole Hammer (Trustee)
- Andy Marmer (Trustee)
- Christina Verdirame (Trustee)

Executives

- Vanessa Silva (Finance Director)
- Rebecca Alley (Executive Director)

Observers

- Brian Gallaway (IQA Congress President)

Apologies

- Marco Ziegaus (IQA Secretary)
- Maggie Burlington (Trustee, Vice Chair)
- Alex Benepe (Trustee)
- Nicholas Oughtibridge (Trustee)

Agenda

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Executives	1
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Confirm Agenda

Review Conflicts of Interest

Minutes of the Last Meeting

Deferred.

Executive Director's Report

Rebecca reported that the annual report and 2019-20 bid package have been released and sent to National Governing Bodies (NGBs). She said that the first IQA bursary has been awarded to Hong Kong for equipment, its NGB tournament, youth quidditch, and a diversity initiative, with announcement to be released on this soon.

Rebecca said that Armand (Communications Director) is creating a communications strategy that will be sent to the board, as will updates on IQA Quidditch World Cup 2018 from Tournament Director Tegan. She also reported that the rulebook is still in progress with an expected release after World Cup and noted that a meeting has been scheduled regarding the risk assessment.

Financials

Vanessa gave an update on the IQA's current financial position.

Discussion about the development fund and the project to get Team Uganda to World Cup.

Board Work Calendar

- Inaugural General Meeting (IGM) - July 2017
- IQA mission, vision & objectives statement - early July
- Initial comments on World Cup/Continental Games bids - late July
- World Cup review - early August (or late August depending on survey)
- Required policies for members - early August
- 1/3/5 Year plans - early August
- Extend current budget if necessary - mid August
- Stipends review - mid September
- 2017-18 financial report - mid September (or when available)
- World Cup/Continental Games bids - end of September
- Board effectiveness review - early October
- 2018 objectives & ED review - early November
- 2019 Budget - mid November
- Trustee recruitment - start January 2019
- Annual Report - late March 2019
- Annual General Meeting - May 2019

Less specific times

- Longer rulebook discussion
- Community survey

How to handle reporting with changing financial years and new entity

Financial Report covering September 2017 - December 2017

Financial Report covering January 2018 - IGM

Financial Report covering IGM - December 2018 for new entity

Financial Report covering January 2018 - December 2018

The board approved the above board work calendar. Preliminary discussion about how to handle elections upon incorporating.

Committee Reports

Finance

Discussion about stipends and principles that should be used in deciding whether or not to award them, such as whether they should be performance based. General consensus that subject to financial constraints the only performance criteria should be whether a department head is on probation or if it should be award pro-rata. Agreement to review in future years.

Next board meeting will be May 19, 2018.